



Didsbury Neighbourhood Centre (DNC) Venue Charges 2024

Bookings

Party Bookings

Didsbury Neighbourhood Centre is available to book Saturdays and Sundays from 9:30am – 4:30pm (later bookings upon request). We have 2 slots a day for party bookings: 9:30am – 12:30pm and 1:00pm – 4:00pm. The first and last 30 minutes of the slot are free for you to set up and to leave the room in the condition you found it.

Total hiring time will be 3 hours, but you will only be charged for 2 hours. Room hire is charged at a rate of *£55ph.

Please see T&Cs regarding cancellations.

Meeting Room Bookings

Please contact a member of the team for information about booking our meeting room.

Full Day Bookings (Wedding Celebrations/Special Events)

Didsbury Neighbourhood Centre is available to book Saturdays and Sundays from 9:30am - 9:30pm (8:30pm outdoors) closure. The cost of exclusive use of Didsbury Neighbourhood Centre is *£600. To secure your booking, payment must be made a month prior to the event. Subject to availability, you may have access to the centre the evening before or 1 hour prior to your booking time.

Please see T&Cs regarding cancellations.

How to Book

If you are interested in booking Didsbury Neighbourhood Centre, please contact, bookings@didsburygoodneighbours.org.uk and provide the following details:

Full Name	Contact Number	Email Address	Home Address	Date Required
Times Required	The Occasion	Catering Information	Special Requirements	

<p>Scan the QR Code for images of Didsbury Neighbourhood Centre. The Didsbury Neighbourhood Centre is the home to Didsbury Good Neighbours, a registered charity supporting local older people. Registered Charity Number: 1143945</p>	
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Didsbury Neighbourhood Centre (DNC) Venue Terms and Conditions

Party Bookings Terms & Conditions

- All room hire **MUST** be paid for 7 days prior to the event
- In the event of cancellation, a **refund will only be issued if 48 hours notice is given.**
- In event of a cancellation within the 48-hour period prior to the booking, DNC reserves the right, under extenuating circumstances to offer a venue usage credit note on case by case basis.
- It is **your responsibility** to bag all the rubbish. Black bin liners provided
- Please refrain from sticking sellotape up on any paint work or windows
- No smoking/vaping is permitted on DNC grounds
- You are only permitted in the internal areas marked **YELLOW** and external areas marked **GREEN** on map
- You **MUST** leave the centre in the same state as you find it
- In the event of any issues, please speak immediately to the on-site staff
- Please familiarise yourself with the fire evacuation procedures on the map
- Cleaning utensils are available to enable you to leave room in the condition you found it
- A *£20 refundable cleaning deposit will be taken in addition to all bookings. Upon the room being left in an acceptable state, the cleaning deposit will be refunded within 48 hours. It is your responsibility to contact DNC within 48 hours after the party to claim your cleaning deposit. In the event of not receiving this request, DNC will consider this amount a donation to Didsbury Good Neighbours (registered charity).
- All external service providers' public liability insurance must be provided by the customer prior to the event.

Meeting Rooms Bookings Terms & Conditions

- The above Terms and Conditions apply to all Meeting Room Bookings.
- All room hire must be paid for at **least 7 days prior to the event**
- Prices upon request

Full Day Bookings Terms & Conditions

- The above Terms and Conditions apply to all Full Day Bookings except for:
- All room hire must be paid for at **least 14 days prior to the event**
- In the event of cancellation, a refund will only be issued if 1 weeks' notice is given prior to event's start time

Catering

- If you have any catering requirements, please specify when contacting bookings@didsburygoodneighbours.org.uk. A member of the team will discuss options with you

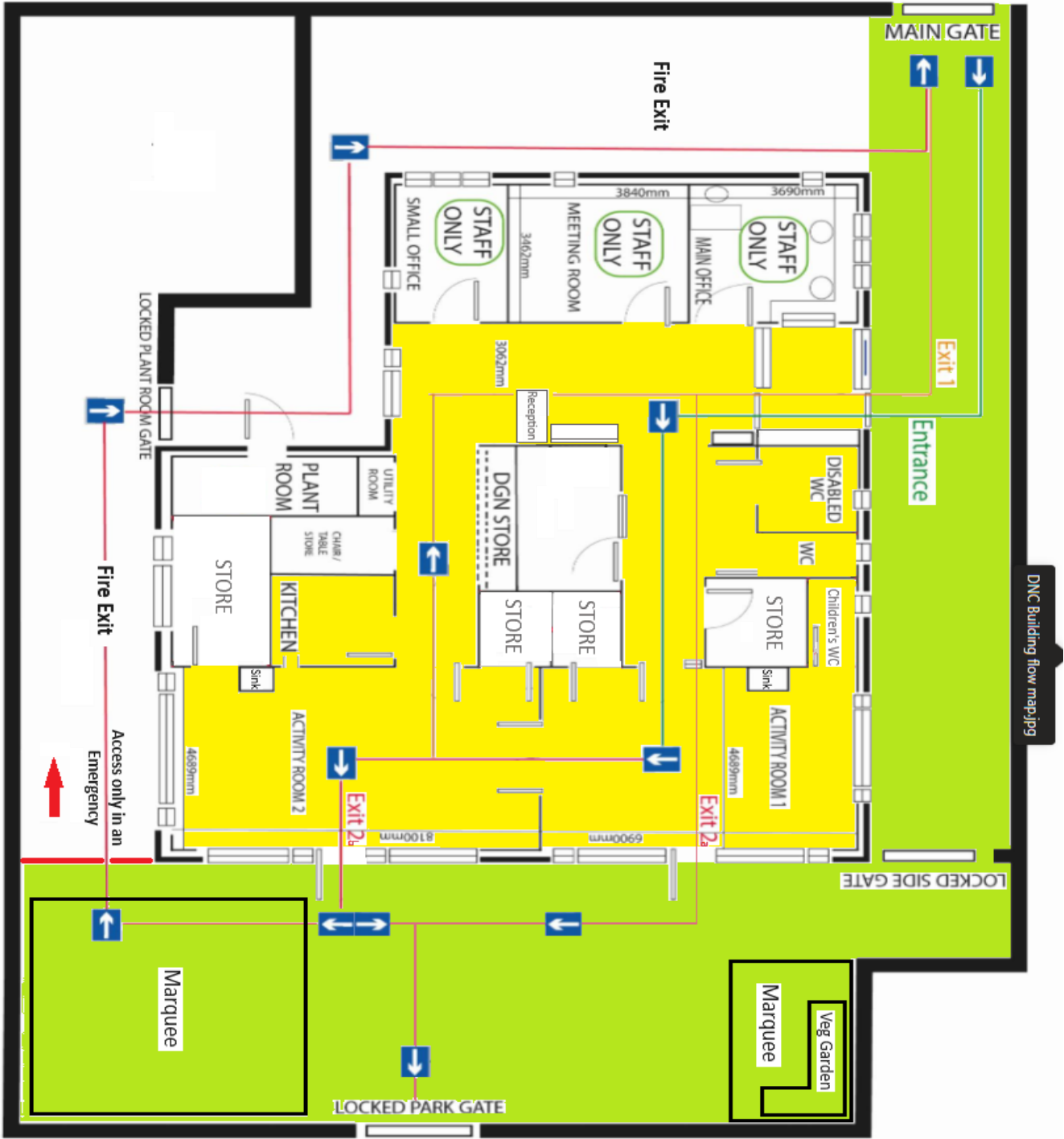
Optional Extras

- Catering – from *£5pp/Soft Play - *£30/Entertainment Package - *£30/Function Room Set-up - *£50

Payments

- *Payments must be made prior to attendance (see above T&Cs) and are subject to a 2.5% booking fee.
- Ways to pay: In person by card or cash, via Zettle payment link (email/SMS) or via our Donate page on www.didsburygoodneighbours.org.uk (see a member of staff with instructions on how to pay this way).

Building Information



DNC Building flow map.jpg

Make your way to the MUSTER point at the Pavilion café Flagged Area

Didsbury Neighbourhood Centre (DNC) Rooms For Hire



Activity Room 1

Children's W/C
Soft Play (Optional Extra)
Entertainment Package (Optional Extra)
Room Set-up (Optional Extra)
Access To Enclosed Outside Area



Activity Room 2

Soft Play (Optional Extra)
Entertainment Package (Optional Extra)
Room Set-up (Optional Extra)
Access To Enclosed Outside Area



Activity Room 1 & 2

Interconnecting Doors Making Larger Room
Access To Enclosed Outside Area



Outside Area with Large Marquee

Covered
Secure Area
Space For Bouncy Castle



Meeting Room

Meeting Area – Up To 10 persons
Projector Available
Tea & Coffee Facilities (Optional Extra)